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CARNEGIE INSTITUTE

CARNEGIE LIBRARY SCHOOL
APPRENTICE CLASS

1918

PITTSBURGH
CARNEGIE LIBRARY

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CARNEGIE LIBRARY SCHOOL APPRENTICE CLASS

BEGINNING February 15, 1918, an apprentice course of nine months will be offered under the direction of the Carnegie Library of Pittsburgh. This course is planned to train applicants who are unable to take a Library School course.

The first four months of the course will be a probationary period, during which students will receive instruction in library theory and will be scheduled for practice work under supervision in the Carnegie Library of Pittsburgh and its agencies. Students whose work has been satisfactory during this period will be expected to take the remaining five months of the course, for which time they will receive the salary of a half-time position.

The theoretical instruction will be along three lines, namely: literary, political and social, and technical. The technical instruction will furnish preparation for certain positions in the Carnegie Library of Pittsburgh which do not require as extensive a training as the professional course of library schools.

It is hoped that this class may furnish valuable preparation for the more advanced work of the Library School. To this end a high standard of entrance requirements and of personal qualifications will be maintained.

The School reserves the privilege of withdrawing the course at any time in case there is not a sufficient number of applicants.

TERMS OF ENTRANCE

Applicants must be eighteen years of age or over and must be graduates of accredited high schools, or present evidence of an equivalent education.

Candidates must show by examination adequate knowledge of literature, history and current topics.

Applicants are required to present a physician's certificate of health.

No tuition will be charged.

CERTIFICATE

A certificate will be issued on successful completion of the nine months' course. Apprentices will then be eligible for appointment in the Carnegie Library of Pittsburgh to those positions for which the apprentice course furnishes adequate preparation.

At the end of the four months' probationary period, students who are unable to continue the course will be eligible for certain minor positions in the Library, but no certificate or other formal recognition will be given.

GENERAL COURSE IN THE LIBRARY SCHOOL

Beginning September 25, 1918, a course in general library work will be offered by the Carnegie Library School. It is hoped that graduates of the apprentice class will feel it advisable, as a means of advancement in the library profession, to take either this course or that which trains for library work with children.

A personal interview with the supervisor of the class is very desirable. Inquiries regarding interviews and requests for information about the course may be addressed to Miss Ernestine Rose, Carnegie Library School, Schenley Park, Pittsburgh.



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